



# *Event Sanctioning Policy*

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**Ontario Jiu Jitsu Association .**

*Revised January 10,2023*

# Sanctioning Policy



## INTRODUCTION

This policy details the process for Clubs and/or members of the Ontario Jiu Jitsu Association to apply for competitive event sanctioning. From hereinafter, both Club and registered members will be referred to as Event coordinators, & Ontario Jiu Jitsu Association will be referred to as OJA.

## ELIGIBILITY

All Event coordinators / registered clubs in good standing with the OJA are eligible to apply for event sanctioning. Any un-registered member may register under the OJA to gain eligibility. An Event Coordinator in good standing is defined as one who is an active member of the OJA for a minimum of 1 year, active in the event community by supporting the other events sanctioned by the OJA, and not currently under suspension/disciplinary action.

## CATEGORIES OF SANCTIONED COMPETITIONS

The following contests are available:

- 1. Event Show** – This is defined as more than one pre-arranged contest held at any suitable venue that meets our requirements. Athletes in this event show may obtain a medal, or trophy. Event shows are intended to be a showcase of the sport in either the fighting style or Jiu Jitsu (GI or NOGI ) disciplines for spectators to view.
- 2. Open Tournaments** – Separate from the Event Show, a Tournament allows a group of athletes to compete in multiple contests over the course of a single competition to come to one champion/ division.. Tournaments are generally open to all athletes registered with the OJA.
- 3. Provincial Championship Hosting** - Event coordinator`s in good standing are also eligible to co-host a Provincial event ( must inquire to apply for this)

## APPLICATION PROCESS, FORM AND APPLICABLE FEES

The following are steps for requesting and coordinating a sanctioned competition with the OJA:

1. Membership as a Club with the OJA is required to host a sanctioned event. It is membership in combination with the sanctioning agreement which confers the benefits of the OJA`s extended insurance coverage to the organization and the event. If requested, the OJA can provide an electronic certificate of insurance for the event when required.
2. Prior to completing the agreement for sanctioning, the Event coordinator will enquire with the OJA in as to the availability of a desired date for their event.
3. Once an agreement for desired date has been reached ,the Event coordinator will then complete the Application for Sanctioning along with payment to secure the event date. Only then will your event be reserved for sanctioning and scheduled .
4. The Event coordinator must complete the Agreement for Sanctioning at least 90 days prior to a desired date along with payment to secure the event date. Once completed, the Ministry of Tourism, Culture, & Sport will be notified of your sanctioned event. Until the Agreement for Sanctioning and Fees are received, the date is only considered on hold and may be challenged.



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5. Sanctioning Fees are to be paid at point of application submission. The fee structure is as follows.

Tournament - \$300.00 + HST=\$339.00  
Show - \$150.00 + HST=\$169.50

The Officials Fees are to be paid at the completion of your event to the Chief Official. Based on the size of your event, the amount of officials required may change. The fees are as follows....

### Chief Official – 1 required

Tournaments – 1 day event /\$500  
- 2 day event - \$500/per day.  
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Event Shows – \$250.

### Head Referee

Tournaments – 1 day event /\$400 , 2 day event - \$400/per day.  
Event Shows – N/A

### Officials

Tournaments – 1.5 Officials / Mat. - \$200 /per Official. Per day.  
Event Shows – 1 Official / 9 matches. \$150 /per Official .

Note :Tournaments that exceed 10 hours , or events/shows that exceed 5 hours for completion is subject to \$25/hr per referee compensation.

The Officials Fee covers the honorarium for each OJA official. Travel expenses will be the responsibility of the Event coordinator for travel outside the GTA exceeding 150 kms.(one way) at the rate of \$0.35 /km. The travel expense of each official is pre-calculated based on distance and the OJA will provide the Event coordinator the expense amount to be reimbursed on the date of registration closing. If an official is changed at any time, a different expense amount may apply. Parking expenses for officials are the responsibility of the Event coordinator. Events outside of the GTA may be subject to hotel accommodations for the officials and are the responsibility of the event coordinator. A meal is also required to be offered to officials for any event that exceeds 4 hours to complete.

6. The Event coordinator should be in constant contact with the OJA concerning match-ups to avoid last minute changes, and a match-up must be approved by the OJA prior to the publishing of any promotional material regarding a contest. The OJA must receive the full competition list at least 7 days prior to the event. The list will be reviewed and the Event coordinator notified if a participant is missing any OJA requirements (membership/annual medical/waiver/pre-medical). It is the responsibility of the Event coordinator to ensure that all contests are adhering to the OJA policies & procedures, in addition to the OJA Rules & Regulations set for the event.

7. The OJA will help to promote the event to the community via the website, and for event shows will assist in making match ups through athlete research. Furthermore, through research and tracking of athlete records, the OJA can validate an athlete's rank.



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8. The OJA can provide equipment to the Event coordinator in advance of the event including but not limited to gloves, shin guards, head gear, regulation mats and accessories Use of the mats is subject to a rental fee.. The Event Host is responsible for the use and cleaning of the equipment. The equipment should be given to the Chief Official after the event or couriered to the OJA storage facility within 3 days after the event. Missing or equipment damaged beyond regular wear and tear will be charged to the Event coordinator.

### **DISPERSION OF EVENTS**

The OJA endeavours to allow at least three (3) weeks between sanctioned events in order to ensure an evenly spaced competitive calendar. This allows an optimal opportunity of success for each event coordinator and preventing community fatigue

The OJA may, in some cases, opt to allow sanctioned events to take place within three weeks of each other based on, but not limited to, the following criteria:

1. Geographical distance between events;
2. An absence of events throughout the competitive year; and
3. event type being different. – examples below.

- Tournament and a show.
- Newaza (BJJ) event and a Fighting style event.
- a gi only event and a nogi only event.
- a open event and a kids only event.

### **HOLDS AND DATE CONFLICTS**

Should two or more eligible Event coordinators wish to hold a sanctioned contest on the same day or within the same weekend, the following process is used:

- \* The first Event coordinator to express interest in a specific date may opt to place that date on hold.
- \* Should another Event coordinator wish to sanction a competitive event within three (3) weeks of the date on hold, the original Event coordinator will be notified and allowed 48 hours to complete the Sanctioning Agreement and payment. Should 48 hours elapse without a completed agreement and payment, the challenging Event coordinator may complete an agreement and payment to secure that date.

## MAXIMUM EVENTS PER COORDINATOR

In order to provide fair access to event sanctioning for Event coordinators, an individual Event coordinator may book at maximum 2 Open Tournament or 6 Shows in a calendar year.



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### EVALUATION CRITERIA AND PROCESS

Once received, an Agreement for Sanctioning will be reviewed by the OJA within 48 business hours to ensure compliance with all policies and standards. Should any deficiencies be found, the Event Coordinator will be notified in writing and will have 48 business hours from the notice issuance to rectify any discrepancies outlined. Should an Event Coordinator fail to address these discrepancies within the allotted time frame, the OJA reserves the right to refuse event sanctioning without refund.

### REFUSAL OF SANCTIONING

In the event that the OJA should decline a request for sanctioning, the Event coordinator will be provided with a written account detailing the reason for refusal within 48 business hours of the decision.

### ADHERANCE TO RULES & REGULATIONS

In completing an Agreement for Sanctioning, each Event Coordinator agrees to comply with the OJA's Competition Rules and Regulations. In monitoring adherence to the in advance of an event, the OJA may undergo any of the following:

- \* Inspection of a proposed event venue;
- \* Communication with an event venue representative;
- \* Communication with the contracted event EMT; or
- \* Communication with the designated Event Host representative.

Should a violation be found in advance of the event, the Event Coordinator will be notified in writing and will have 48 business hours from the notice issuance to rectify any discrepancies outlined. The designated Chief Official is primarily responsible for monitoring adherence to the competition rules and regulations immediately before and during an event, and will:

1. Inspect the competition area surrounding the mats, officials' tables, Seconds' (coach & corner) chairs;
2. Inspect the competition mats
3. Inspect the competition equipment, if not provided by the OJA
4. Ensure that the equipment table is appropriately staffed and wraps are being inspected;
5. Ensure that the appropriate equipment is worn for each bout, as per the age and experience of the athlete;

6. Ensure that the event EMT is present and appropriately licensed; minimum requirements for tournaments holding 6 areas is 2 medics , 8 areas is 3 medics minimum. For shows , just one medic is required.

Any known violations of the Rules & regulations must be made immediately aware to the Chief Official. Should a violation be found, it must be immediately remedied to the Chief Official's satisfaction, otherwise event sanctioning may be withdrawn. Purposeful violations of these regulations may result in disciplinary action.



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### WITHDRAWAL OF EVENT SANCTIONING

Should at any time an Event coordinator contravene the OJA's Policies and Procedures, The OJA may withdraw approval of event sanctioning without refund and may face further disciplinary action under the OJA's Discipline/ appeals Policy.

### DISPUTE PROCESS

In the event of the following:

1. An Event coordinator not obtaining the date he/she desired;
2. An Event coordinator not obtaining the venue he/she desired;
3. An Event coordinator not obtaining the match-up he/she desires for his/her event;
4. An Event coordinator not obtaining the approval for a title contest;
5. An Event coordinator disputing the charge/replacement fee for rental equipment; or
6. An Event coordinator is denied the ability to hold a sanctioned event.

Disputes can be sent to ; [ojaevents@gmail.com](mailto:ojaevents@gmail.com)

An Event coordinator has the right to dispute decisions of the OJA, in respect to his/her event, within 48 business hours of the decision's issuance. Disputes will be handled as per the OJA's Dispute Policy.